Beavers Lodge Playgroup

Information Sheet

Address:
Beavers Lodge Playgroup
Salisbury Road, Hounslow, TW4 6BE

Contact Details:

📞 **Telephone:** 0208 577 3112
🌐 **Website:** https://beaverslodgeplaygroup.co.uk/
📧 **Email:** playgroupbeaverslodge@gmail.com

Opening Times

We operate **Monday to Friday** during term time, offering a flexible range of sessions:

- **Morning Session:** 9:00 am – 12:00 pm
- **Afternoon Session:** 12:45 pm – 3:45 pm
- **Full Day:** 9:00 am – 3:45 pm

Fees & Charges

- **Session Fee:** £21.00 per session
- **Registration Fee:** £20.00 (non-refundable)
- **Lunchtime Fee:** £7.00

Fees are payable in advance. Charges apply even if your child is absent.

Term Dates & Closures

- We are open **38 weeks a year** (Term Time Only)
- We are **closed on public holidays, bank holidays, and school holidays**

Funding

We offer the following funded childcare options:

- **15 Hours EEE Funding** for all 3- and 4-year-olds
- **15 Hours ELE Funding** for eligible 2-year-olds (terms and conditions apply)
- **30 Hours Free Childcare** for eligible working families (terms and conditions apply)

Our Services

At Beavers Lodge Playgroup, we are committed to providing **high-quality early education and care** for children under statutory school age. Our key services include:

- Support for children in nappies, including toilet training assistance
- Inclusive care for children with additional needs
- A highly qualified, caring, and professional staff team
- Supervised access only: volunteers and students are never left alone with children unless fully DBS-checked

- Adherence to strict safeguarding policies and procedures
- Appropriate staff-to-child ratios for quality care and supervision
- Protective clothing provided for messy or weather-appropriate activities
- Encouragement of independence and self-care skills in children
- Engaging, stimulating, and age-appropriate activities in a safe environment
- Strong partnerships with parents to support each child's learning and development
- A commitment to equality, diversity, and community engagement
- Daily supervised **tooth brushing sessions** promoting good oral health
- **Workshops for parents** to support and enrich children's early learning experiences

Additional Enrichment Activities
To further enhance children's development beyond the EYFS framework, we offer the following **optional enrichment sessions** (charged annually):

- **Forest School:** £20 per year
- **Physical Literacy:** £20 per year
- **Road Safety Awareness:** £20 per year

These sessions take place during the setting's operational hours. Parents wishing to enrol their child must pay in advance.

Parent Partnership & Expectations
We highly value our partnership with parents and expect the following to ensure smooth day-to-day operations:

- Please provide **nappies** if your child requires them
- Provide **healthy snacks and fruits** to support our shared snack time
- Ensure children wear **comfortable and manageable clothing**
- No **open-toe shoes** or **jewelry** for safety reasons
- **Punctual drop-off and pick-up** is essential.
- Parents are encouraged to ensure that their child attends the setting regularly, as consistent attendance supports children's learning, development, and well-being. If a child is unwell and unable to attend, parents should inform the setting as soon as possible, stating the reason for their absence.

Late Pick-Up Policy:
Late collection fees apply as follows:

- £5 for every 5 minutes late
- £10 for every 10 minutes late
  We appreciate your understanding and cooperation.

Data Protection & Privacy
We are committed to protecting your data in line with the **General Data Protection Regulation (GDPR) 2018**. We collect and process information about you and your child with transparency and care. Key principles include:

- Fair and lawful processing
- Data used for specific and legitimate purposes only
- Data minimisation and accuracy
- Secure storage and restricted access
- Timely deletion of unnecessary information

Upon registration, you will receive a **Privacy Notice** outlining how your data is collected, used, and protected.

For any queries or further information, please feel free to contact us.

Beavers Lodge Playgroup – Funding, Fees and Charges Information

Free Early Education Entitlement

Description	Unit	Unit Price	Line Total
Free entitlement hours – 15 hours per week (2-year-olds eligible for additional support, eligibility code required)	Weekly	Free	Free
Free entitlement hours – 15 hours per week (3 & 4-year-olds – Universal entitlement, no code required)	Weekly	Free	Free
Free entitlement hours – 30 hours per week (2–5 year olds – Extended entitlement, eligibility code required)	Weekly	Free	Free

Support for parents:

- 2-year-old funding eligibility: www.hounslow.gov.uk/free2
- 3 & 4-year-old funding: www.beststartinlife.gov.uk

Cost of Additional Hours (in excess of free entitlement)

Age Group	Unit	Unit Price	Line Total
2–5 years	Hourly	£7.00	As applicable
2-5 years	Sessional	£21.00	As applicable
2-5 years	Full day	£49.00	As applicable

Meals and Snacks

Description	Unit	Unit Price	Line Total
Lunch time (12.00 pm – 12.45 pm, ages 2–4 years)	Daily	£7.00	As applicable

Important information:

- Parents must provide a healthy packed lunch
- No cooking facilities are available on site

Consumables:

Item	Unit	Unit Price	Line Total
Nappies, wipes and nappy bags	Provided by parents	£0.00	£0.00

Parents are required to supply nappies, wipes and nappy bags daily.

Additional Optional Services

Name of Service	Unit	Unit Price	Line Total
Forest School Sessions	Termly	£5.00 per child	As applicable
Physical Literacy Sessions	Termly	£5.00 per child	As applicable

Additional Information

Description	Details
Registration fee	£20 (non-refundable)
Payment for self-funded parents	Invoices issued; payment required at least two weeks in advance
Visits for new parents	Fridays, 1.00 pm – 3.00 pm
Induction	Provided to all parents during sessions

Our Commitment

Beavers Lodge Playgroup is a registered charity supporting children aged 2–4 years. We work closely with families to ensure children feel safe, happy and ready to learn through play.

Thank you for choosing Beavers Lodge Playgroup.
We look forward to supporting your child's early learning journey in a safe, nurturing, and stimulating environment.

Warm regards,
Sonali Mukherjee
Manager
Beavers Lodge Playgroup
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